

Regional Basemap Committee

Minutes

Thursday ~ December 12, 2019 ~ 10:00 A.M.
Washoe County Administrative Complex
Building C, Room C220
Technology Services Large Conference Room
1001 East Ninth Street, Reno, Nevada

MEMBERS

Quinn Korbolic, Chair, Washoe County
Jon Walker, Vice-Chair, City of Sparks
Valerie Johnson, City of Reno
Rob Cushing, NV Energy

Alternates

Nicholas Connolly, City of Reno
Sean Chambers, City of Sparks
Rebecca Reid, NV Energy
Gary Zaepfel, Washoe County

1. CALL TO ORDER AND ROLL CALL [Non-action item]

Chair Korbolic called the meeting to order at 10:02 a.m. A quorum was established.

PRESENT:

City of Reno	Valerie Johnson (primary) Nicholas Connolly (alternate)
City of Sparks	Jon Walker (primary)
NV Energy	Rob Cushing (primary)
Washoe County	Quinn Korbolic (primary) Gary Zaepfel (alternate) arrived 10:11 a.m.

ABSENT: Sean Chambers (City of Sparks); Rebecca Reid (NV Energy)

Also Present: Deputy District Attorney Leslie Admirand, Washoe County
Eric Friedlander, City of Reno

2. PUBLIC COMMENTS [Non-action item]

Nicolas Connolly, City of Reno, indicated he had accepted a position with the City of Sparks and his last day with the City of Reno would be December 19, 2019.

3. APPROVAL OF JUNE 13, 2019, MEETING MINUTES [For possible action]

There were no public or Board comments. It was moved by Member Johnson, seconded by Member Walker, to approve the June 13, 2019, minutes, as submitted. The motion carried unanimously.

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- 4. BASEMAP COMMITTEE FUND UPDATE** [Non-action item] – An informational update on the Basemap Committee fund.

Chair Korbolic, Washoe County, reviewed the Basemap Committee Fund Summary dated December 12, 2019. The fund balance was \$144,925.43 with \$7,230 in data sales which is slightly off-pace from past years and to meet the \$24,000 budget goal.

- 5. REGIONAL BASEMAP FUND FISCAL YEAR 2021 BUDGET** [For possible action] – A review, discussion and possible action to accept the Regional Basemap Fund budget presented by Washoe County Technology Services including a review and possible action to modify the Regional Basemap membership or subscription fee.

Chair Korbolic, Washoe County, reviewed the budget summary dated December 12, 2019. The item was being presented in accordance with the new interlocal so as to help member agencies with FY21 budget planning. He reviewed the FY18 and FY19 Actuals, FY20 Planned and FY21 Proposed budgets. The Professional Services budget line shows the contributions toward past and current orthoimagery flights. The costs associated with the current contract with Pictometry International is being split with Assessor's Office. The number of subscribers contributing \$10,000 per year dropped in FY19 from seven to six. Staff was unsure why Stantec had decided to stop its participation. The fund balance at the end of FY20 is expected to be \$221,696. If membership and data sales remain consistent, the fund balance and future revenue will be sufficient to cover the Basemap's half of the Pictometry contract without increasing the membership fee. It was recommended that it remain \$10,000 per year.

There was no response to the call for public comment. Member Walker moved to approve the budget as presented. Member Johnson provided the second; the motion carried unanimously.

- 6. UPDATE ON DIGITAL ORTHOPHOTOGRAPHY AND ELEVATION DATA ACQUISITION** [For discussion only] – An Informational update and discussion of the Request for proposals for multi-year digital orthophotography and elevation data acquisition flights in 2019 and subsequent years. Gary Zaepfel – Washoe County Technology Services

Gary Zaepfel, Washoe County, indicated the EagleView flying team was still in the area waiting for optimal conditions to complete 9" AccuPLUS product by acquiring the elevation portions of the dataset for contours. He shared the Delivery Grids for the 3-inch, 6-inch, 9-inch, and 9-inch Orthoimage Frames. The 3-inch standard and 9-inch AccuPLUS products were in the "done flying" status.

It was clarified that the 3-inch product is the oblique imagery; the 6-inch will be the highest resolution product. Mr. Zaepfel noted the 3-inch oblique imagery would be available by the end of the year and invited those without an EagleView login to contact him. Washoe County staff also plans to gain a public license and has permission to sell the 6- and 9-inch products to the public.

Member Johnson asked if one combined 6-inch and 9-inch mosaic file would be provided; Mr. Zaepfel indicated he would have to review the contract to determine the answer.

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7. REGIONAL BASEMAP COMMITTEE MEMBER OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION, AND SELECTION OF TOPICS FOR FUTURE AGENDAS [Non-action item] – No discussion among committee members will take place on this item. The next scheduled meeting is set for Thursday, March 12, 2020, at 10:00 a.m.

- Election of Officers

8. PUBLIC COMMENT [Non-action item]

There was no response to the call for public comment.

10. ADJOURNMENT [Non action item]

Chair Korbolic adjourned the meeting at 10:25 a.m.

Approved as written in session March 13, 2020.